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Horizon Trust Correspondence, PO BOX 27068, Newark NJ 07101

The term IRA will be used below to mean Traditional IRA, Roth IRA, and SIMPLE IRA, unless otherwise specified. This form is to be completed by a beneficiary to make a payment election for the Inherited IRA assets. Refer to page 3 of this form for additional information on available payment options.

## PART 1. ORIGINAL IRA OWNER INFORMATION

First Name:  M.I.:  Last Name:  Account #:

Last 4 SSN Digits:  Date of Birth: (MM/DD/YYYY)  Original Account Type: (Select One)

Traditional IRA
  Roth IRA
  SIMPLE IRA

## PART 2. BENEFICIARY INFORMATION

First Name:  M.I.:  Last Name:  Inherited IRA Account #:

Last 4 SSN Digits:  Date of Birth: (MM/DD/YYYY)  Beneficiary Type: (Select One)

Spouse
  Nonspouse (Relationship):

## PART 3. BENEFICIARY ELECTION

Additional documentation will be required to withdraw the inherited IRA assets. Select one election based on the Inherited account type selection listed above.

### For Inherited Traditional IRA & SIMPLE IRAs

#### Option A. Available When Original IRA Owner Died Before the Required Beginning Date

- Total Distribution
- Transfer to an Inherited IRA
- Rollover or Transfer to my Own IRA (Spouse beneficiary only)
- Rollover to My Own Eligible Employer-Sponsored Retirement Plan (Spouse beneficiary only)
- Payments Over Ten (10) Years (All beneficiaries except nonpersons; Entire amount must be distributed by December 31<sup>st</sup> of the tenth year after death.)
- Payments Over Five (5) Years (Nonperson beneficiaries ONLY; Entire amount must be distributed by December 31<sup>st</sup> of the fifth year after death.)
- Life Expectancy Payments (Eligible designated beneficiary and certain types of trusts as beneficiary, as permitted under IRS rules.)

#### Option B: Available When Original IRA Owner Died On or After the Required Beginning Date

- Total Distribution
- Transfer to an Inherited IRA
- Rollover or Transfer to my Own IRA (Spouse beneficiary only)
- Rollover to My Own Eligible Employer-Sponsored Retirement Plan (Spouse beneficiary only)
- Payments Over Ten (10) Years (All beneficiaries except nonpersons; Entire amount must be distributed by December 31<sup>st</sup> of the tenth year after death.)
- Life Expectancy Payments (Eligible designated beneficiary and certain types of trusts as beneficiary, as permitted under IRS rules.)

## For Inherited Roth IRAs

Total Distribution

Transfer to an Inherited IRA

Rollover or Transfer to my Own IRA *(Spouse beneficiary only)*

Payments Over Ten (10) Years *(All beneficiaries except nonpersons; Entire amount must be distributed by December 31<sup>st</sup> of the tenth year after death.)*

Payments Over Five (5) Years *(Nonperson beneficiaries ONLY; Entire amount must be distributed by December 31<sup>st</sup> of the fifth year after death.)*

Life Expectancy Payments *(Eligible designated beneficiary and certain types of trusts as beneficiary, as permitted under IRS rules.)*

## PART 4. DISTRIBUTION AMOUNT

Distribute the requested amount as follows, provided there are no past-due fees on my account. *(See current Fee Schedule for applicable fees.)*

**Option A:** Total Distribution of Entire Account and Close Account *(Termination fees may apply.)*

**Option B:** Partial Distribution of the following:

 All accounts must maintain a \$500 minimum cash balance. If your request would reduce your cash balance below this amount, your request may not be processed.

Cash (Gross Amount): \$

Reregister the following asset(s):

	Asset Name:	Amount:
1.	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>

## PART 5. WITHHOLDING INFORMATION *(Form W-4P/OMB No. 1545-0074)*

Your withholding election will remain in effect until you change or revoke it. If no option is selected below, 10% Federal Withholding will apply and any previous withholding election will be revoked.

### Federal Withholding *(Select one option)*

Withhold the following percentage of Federal Income Tax from the amount withdrawn: *(Must be 10% or greater.)*  %

**DO NOT** withhold Federal Income Tax

 I understand that I am liable for the payment of federal income tax on the amount of any distribution received and that I may be subject to penalties under the estimated tax payment rules if my payments of the estimated tax and withholding are insufficient.

## State Withholding (Select one, if applicable; The following states do not allow withholding: AK, FL, NV, SD, TX, WA, and WY.)

The elections below will apply to the following Withholding State:

Withhold the following percentage of State Income Tax from the amount withdrawn:

 %

Withhold the following amount of State Income Tax from the amount withdrawn:

\$

**DO NOT** withhold State Income Tax (Varies by state; Please check your state's laws to determine eligibility.)

**!** I understand that I am liable for the payment of state income tax on the amount of any distribution received and that I may be subject to penalties if my payments are insufficient.

## PART 6. PAYMENT METHOD

**Option 1. Check** (See current Fee Schedule for applicable fees.)

Send check via:  Regular Mail  Overnight Mail (\$50.00)  Cashier's Check + Overnight Mail (\$50.00)

Payee Name:

Payee Tax ID #:

Payee Address:

City:

State:

Zip:

**Option 2. Wire**

Bank Name:

Phone:

Check here if separate wiring instructions or additional information is attached.

Payee Name: (On bank account)

Payee Tax ID #:

Payee Address:

City:

State:

Zip:

Account #:

Type:

Checking  Savings

ABA (Routing) #:

Type:

Wire  ACH

**!** If the ABA routing number provided accepts both wire and ACH transaction and the box above is not checked, funds will be sent as a wire. If the ABA routing number provided is not for a wire account, funds will be sent as an ACH.

## PART 7. AGREEMENT & AUTHORIZATION

I certify that I am an eligible beneficiary of this IRA and that I am authorized to make this election. The trustee or custodian, or any future trustee or custodian, can rely on this election. I certify that all information provided by me is true and accurate. No tax advice has been given to me by the trustee or custodian. All decisions regarding this election are my own. I assume responsibility for any consequences that may result from this election and I agree that the trustee or custodian is not responsible for any consequences.

Signature of IRA Beneficiary:

IRA Beneficiary Name: (Print or Type)

Date: (MM/DD/YYYY)

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The IRA beneficiary election rules are often complex. The general rules are listed below. If you have questions regarding an election, consult with a competent tax professional or refer to IRS Publication 590-B, Distributions from Individual Retirement Arrangements (IRAs), for more information. This publication is available on the IRS website at [www.irs.gov](http://www.irs.gov) or by calling 1-800-TAX-FORM.

Beneficiary options depend on the type of beneficiary you are (spouse, nonspouse, or other) and the timing of the death of the original IRA owner (before, or on or after, the owner's required beginning date).

**Required Beginning Date.** Your required beginning date is April 1 of the year following the year you attained age 70½ (if you were born before July 1, 1949), or April 1 of the year following the year you attained age 72 (if you were born on or after July 1, 1949).

**Eligible Designated Beneficiary.** An Eligible Designated Beneficiary is an individual who is:

- a spouse of the decedent,
- a child of the decedent under the age of majority,
- disabled,
- chronically ill, or
- not more than 10 years younger than the IRA owner.

## INHERITED TRADITIONAL IRA OR SIMPLE IRA

### Available When Original IRA Owner Died Before the Required Beginning Date

**Total Distribution.** Any beneficiary may elect to receive a total distribution of the IRA balance.

**Transfer to an Inherited IRA.** Any beneficiary may transfer the assets directly into an inherited IRA with another IRA trustee or custodian. You may be required to establish an inherited IRA to accept the assets. You are responsible for making a required election for the inherited IRA assets and for receiving the applicable distribution by the deadline.

**Roll Over or Transfer to my Own IRA (Spouse beneficiary only).** Spouse beneficiaries have the option of rolling over the distribution into their own IRA. Spouse beneficiaries, who are the sole beneficiary of an IRA may transfer the original IRA owner's IRA into their own IRA.

**Roll Over to my Own Eligible Employer-Sponsored Retirement Plan (Spouse beneficiary only).** Spouse beneficiaries may roll over the assets into their own eligible employer-sponsored retirement plan.

**Payments Over Ten Years (All beneficiaries except nonpersons).** The entire amount must be distributed by December 31 of the 10th year after the original IRA owner's death.

**Payments Over Five Years (Nonperson beneficiaries only).** The entire amount must be distributed by December 31 of the fifth year after the original IRA owner's death.

**Life Expectancy Payments (Eligible designated beneficiaries and certain types of trusts as beneficiary, as permitted under IRS rules).** Distributions generally are taken over the beneficiary's life expectancy and are generally required to begin by December 31 of the year following the year of the original IRA owner's death. A spouse beneficiary may delay payments until the year the original IRA owner would have been age 72, if that date is later than the year following the year of death.

### Available When Original IRA Owner Died On or After the Required Beginning Date

**Total Distribution.** Any beneficiary may elect to receive a total distribution of the IRA balance.

**Transfer to an Inherited IRA.** Any beneficiary may transfer the assets directly into an inherited IRA with another IRA trustee or custodian. You may be required to establish an inherited IRA to accept the assets. You are responsible for making a required election for the inherited IRA assets and for receiving the applicable distribution by the deadline.

**Roll Over or Transfer to my Own IRA (Spouse beneficiary only).** Spouse beneficiaries have the option of rolling over the distribution into their own IRA. Spouse beneficiaries, who are the sole beneficiary of an IRA may transfer the original IRA owner's IRA into their own IRA.

**Roll Over to my Own Eligible Employer-Sponsored Retirement Plan (Spouse beneficiary only).** Spouse beneficiaries may roll over the assets into their own eligible employer-sponsored retirement plan.

**Payments Over Ten Years (All beneficiaries except nonpersons).** The entire amount must be distributed by December 31 of the 10th year after the original IRA owner's death.

**Life Expectancy Payments (Eligible designated beneficiary, nonperson beneficiary, and certain types of trusts as beneficiary, as permitted under IRS rules).** Distributions generally are taken over the longer of the beneficiary's or the original IRA owner's life expectancy. All beneficiaries must begin distributions by December 31 of the year following the year of the original IRA owner's death.

## INHERITED ROTH IRA

**Total Distribution.** Any beneficiary may elect to receive a total distribution of the Roth IRA balance.

**Transfer to an Inherited Roth IRA.** Any beneficiary may transfer the assets directly into an inherited Roth IRA with another IRA trustee or custodian. You may be required to establish an inherited Roth IRA to accept the assets. You are responsible for making a required election for the inherited Roth IRA assets and for receiving the applicable distribution by the deadline.

**Roll Over or Transfer to my Own Roth IRA (Spouse beneficiary only).** Spouse beneficiaries have the option of rolling over the distribution into their own Roth IRA. Spouse beneficiaries, who are the sole beneficiary of a Roth IRA may transfer the original Roth IRA owner's Roth IRA into their own Roth IRA.

**Payments Over Ten Years (All beneficiaries except nonpersons).** The entire amount must be distributed by December 31 of the tenth year after the original Roth IRA owner's death.

**Payments Over Five Years (Nonperson beneficiaries only).** The entire amount must be distributed by December 31 of the fifth year after the original Roth IRA owner's death. This option is only available to nonperson beneficiaries.

**Life Expectancy Payments (Eligible designated beneficiaries and certain types of trusts as beneficiary, as permitted under IRS rules).** Distributions generally are taken over the beneficiary's life expectancy and are generally required to begin by December 31 of the year following the year of the original Roth IRA owner's death. A spouse beneficiary may delay payments until the year the original Roth IRA owner would have been age 72, if that date is later than the year following the year of death.